



Envision IT O365 Productivity Series O365 Overview

June 11, 2015

A blue magnifying glass is positioned on the left side of the slide, focusing on a blue vertical bar. The text "see more." is written vertically on this bar.

see more.

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Agenda

- Overview of Envision IT
- O365 Productivity Tour
- O365 Security and Privacy Comparison
- Next Steps
- Upcoming Sessions
- Questions / Next Steps

Envision IT Overview

- O365 Productivity Consultants
- Go-to partner for SharePoint Websites, Intranets, Extranets, and Collaboration portals
- 24 years of experience
- 10 years of SharePoint experience
- Microsoft Gold Partner
- Multiple award winner



Services

Public Websites

Intranets

Extranets

Collaboration Portals

SP Farm Health Check

O365 & Azure Cloud Services

AODA Compliance

Upgrades & Migrations

Training

Mobile first adaptive design

Support Agreements

Solution Architecture

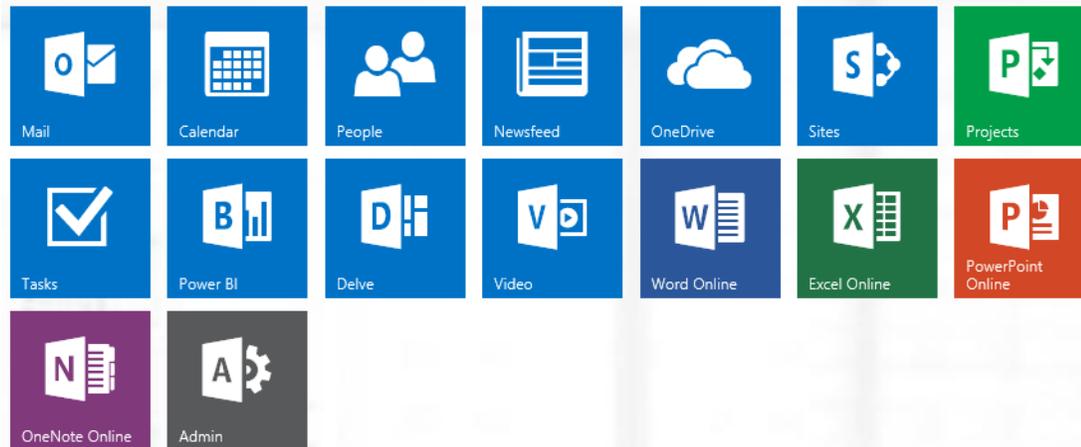
Workflows and Forms

Office 365 Introduction

Office 365



- Suite of desktop, mobile and browser based productivity tools
- Windows, Mac, iOS, and Android support
- Supports all the major browsers



Office 365 Plans

Business			Enterprise		
Office 365 Business Essentials	Office 365 Business	Office 365 Business Premium	Office 365 Enterprise E1	Office 365 ProPlus	Office 365 Enterprise E3
Learn more →	Learn more →	Learn more →	Learn more →	Learn more →	Learn more →
\$5.10 user/month (annual commitment)	\$10.50 user/month (annual commitment)	\$12.90 user/month (annual commitment)	\$8.20 user/month (annual commitment)	\$15.20 user/month (annual commitment)	\$23.20 user/month (annual commitment)

<https://products.office.com/en-ca/business/compare-more-office-365-for-business-plans>

Additional plans for education, government, and nonprofit

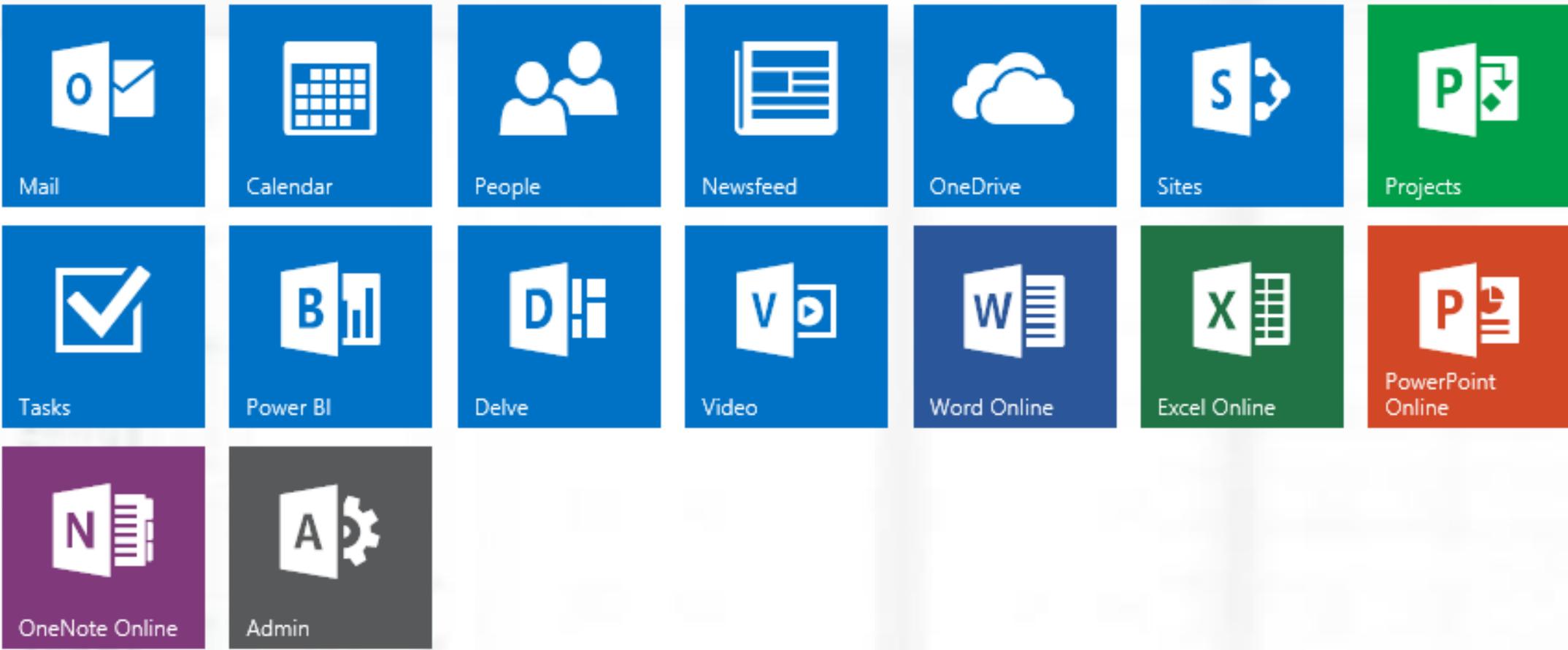
Background

- The first wave to O365 has been email. Microsoft can provide a far more reliable system than most clients could ever afford
- Office Suite is cheaper to buy through O365 now and allows you to install 5/5/5
- What about the other products:
 - OneDrive, SharePoint, Office Graph, Search, Power BI

Background

- At recent Microsoft Build and Ignite conferences in early May, Microsoft announced a vast number of updates to the O365 suite
- The O365 Suite has evolved greatly and continues to improve worker productivity
 - Office Graph
 - Updates to core on-premises products
 - Hybrid options to help those with privacy concerns

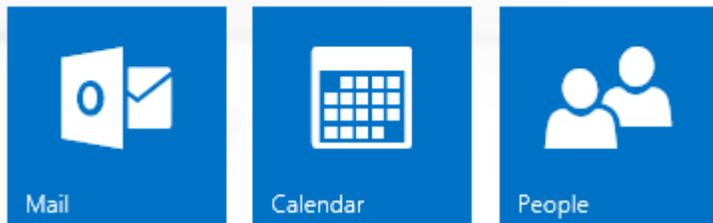
Office 365 Components



Exchange Online



- Microsoft hosted email, calendars, and contacts
- Available on the web, in Outlook, and on mobile devices
- 50 GB mailbox



Skype for Business



- Presence
- Instant messaging
- Audio and video calls
- Online meetings and sharing

Yammer



- Enterprise social network – not Facebook
- Drives productivity through team collaboration
- Engages employees

OneDrive for Business



- 1 TB file storage for each user
- Sync files across all your devices for online and offline access
- Use search to find your files
- Share your files with colleagues and external users

SharePoint Online



- Communicate and collaborate
- Corporate Intranet
- Team Sites
- Forms and Workflows

Hybrid SharePoint

- Some customers are tied to existing on-premises services for compliance, security, or reporting purposes for some of their content
- We can build a common branding and nav to provide a consistent experience
- Unified search experience is coming end of CY15

Power BI

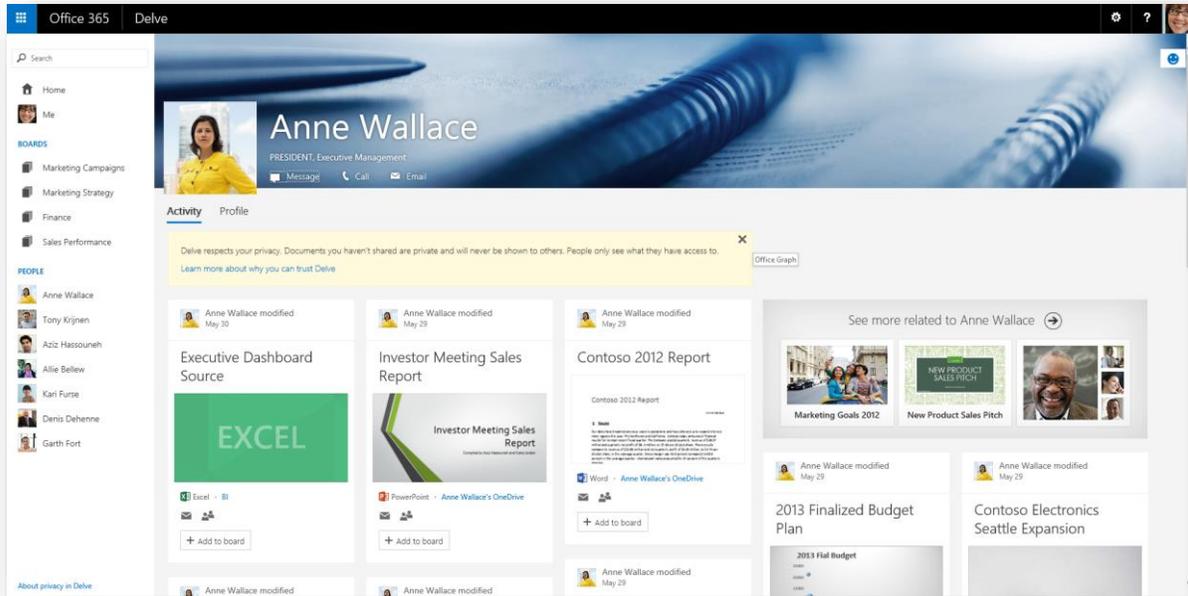


- Connect to data in Excel, corporate data sources, and external services
- Design your reports in Excel or Power BI Designer
- Publish them to the web
- <https://powerbi.microsoft.com>

Office Graph

- Office Graphs is a new presentation layer to surface data, applications, and connections from Office properties
- Providing context and intelligent filtering across Microsoft properties

Delve

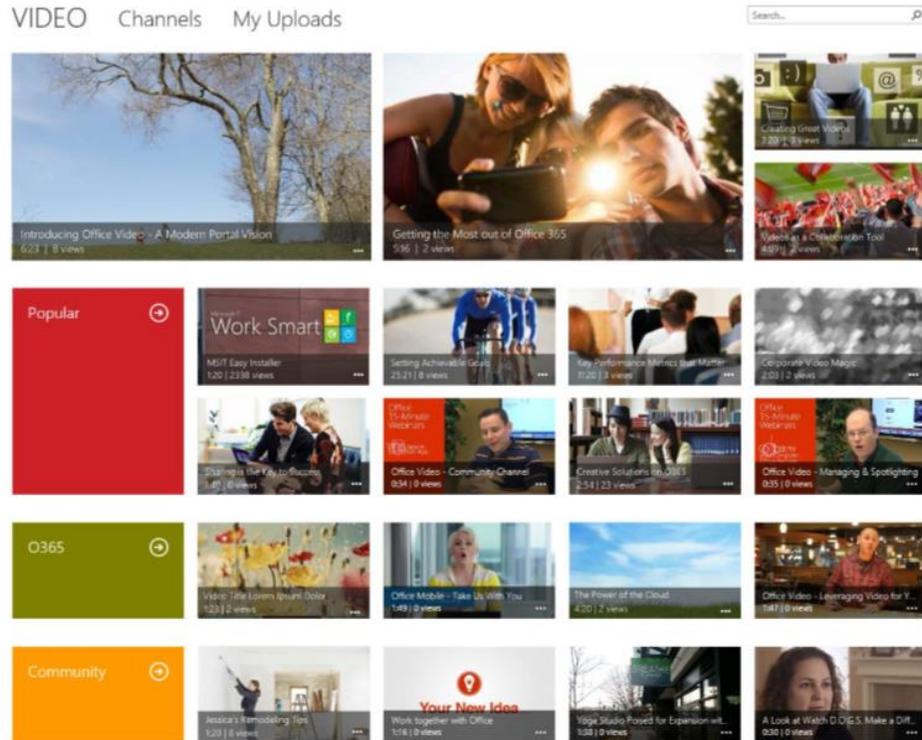


- Powered by the Office Graph
 - Collects signals of activities people are doing
- Drives information discovery through your connections to other people
- Machine intelligence
- Auto builds profile pages

Office Groups

- O365 Groups is a 'hub' located directly within Delve
 - Enables members of a Group within an organization to email, meet, take notes, create content, video, IM, tweet from the same workspace
 - Shared content being available contextually from inside the Delve UI
- Combines features from Exchange and SharePoint
 - Group calendar and mailbox
 - Team site for document collaboration

Office 365 Video



- Easily create channels in the video portal
- Drag and drop videos to convert them
 - Azure Media Services transcodes them into web format

OneNote

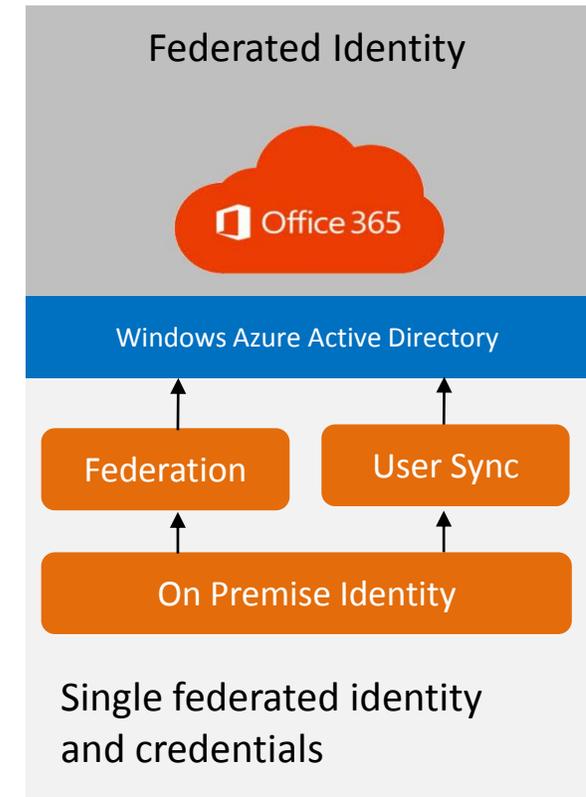
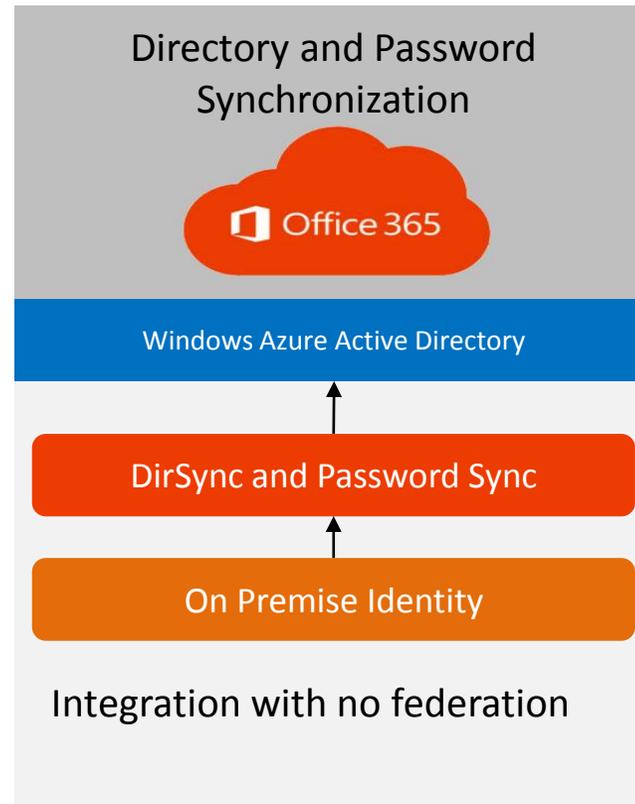
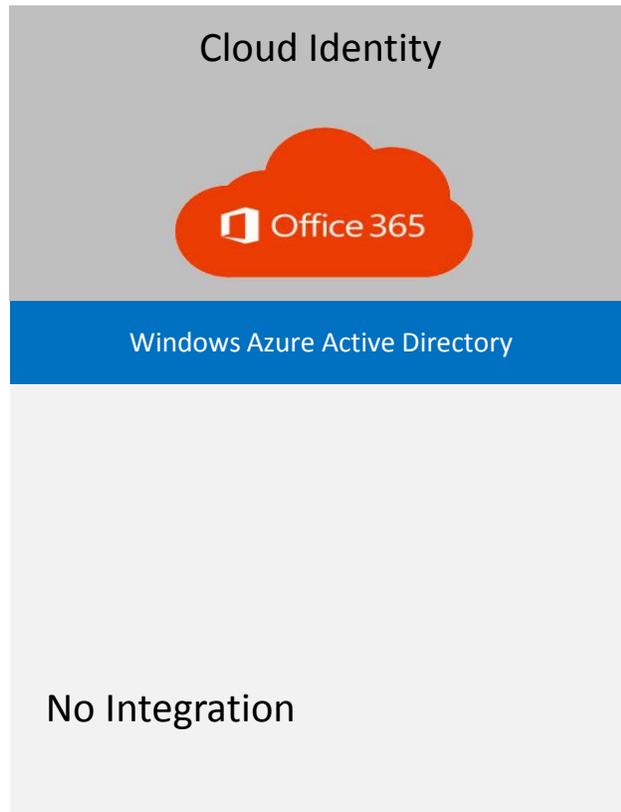
- OneNote is an electronic notebook on steroids
- Notebooks can be personal or shared
- Current features in O365 include
 - Co-creation/editing
 - Enhanced version control
 - Yammer context
 - Audit and reporting
 - Data Loss Prevention and eDiscovery (policies applied to OneDrive and SharePoint Online)

O365 API and Customizations

- All aspects of the O365 ecosystem including Office Graph, are being enhanced and architected in order to expose simplified API experiences
- Examples include the option to bring together the Consumer and Commercial experiences across Outlook.com, OneNote and OneDrive
 - One set of APIs where developers can write an add-in once for both versions of the product
 - Add-ins for other platforms like iOS and Android are now in the same HTML & JavaScript model as add-ins for Office 2013 and Office Online

Office 365 Security

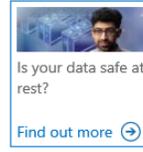
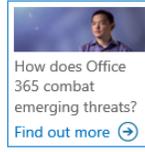
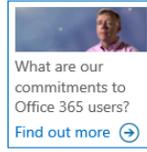
Office 365 Authentication Options



Office 365 Trust Center

Office 365 Trust Center

Your people and your data are your most important assets and so, as you consider Office 365 for your productivity needs, we want to do our best to answer your top questions upfront. Trust Center is the place where we share our commitments and information on trust-related topics.



Welcome

Built-in security

Privacy by design

Continuous compliance

Transparent operations

With Office 365, it's your data. You own it. You control it. And it is yours to take with you if you decide to leave the service. The core tenets of our approach to earning and maintaining your trust are:

Built-in security

- Service-level security through defense-in-depth
- Customer controls within the service
- Security hardening and operational best practices

Privacy by design

- Your data is not used for advertising
- You have extensive privacy controls
- You can take your data with you when you want

Continuous compliance

- Proactive processes to meet your compliance needs
- Customer controls for organizational compliance
- Independently verified to meet evolving standards

Transparent operations

- You know where your data resides and who has access
- Visibility into availability and changes to the service
- Financially backed guarantee of 99.9% uptime

Quarterly uptime: **99.99%** | [Office 365 Security white paper](#) | [Top 10 security and privacy features](#) | [Top 10 compliance standards](#) | [Privacy authorities across Europe approve Microsoft's cloud commitments](#) | [Services covered by the Office 365 Trust Center](#)

- <https://products.office.com/en/business/office-365-trust-center-cloud-computing-security>

Privacy and Security

- Customer owns the data
- Microsoft engineers don't have access to your data by design
- Customer Lockbox is a new feature that gives customers highly granular control over their Office 365 account

Privacy and Security

- In preview, new service called O365 Management Activity API
- Allows an organization to audit how the organization uses Office 365
- Data obtained through the service describes who's doing what and with whose data in:
 - SharePoint Online
 - Exchange Online
 - Azure Active Directory
 - Customer Lockbox activity

On Premise vs Office 365 Security

- Physical data center access restricted to authorized personnel
 - Biometric readers, motion sensors, video camera surveillance
- Continuous auditing under a number of different organizations for compliance with certifications
- Consolidated logging of all levels of service
- Three copies of the data maintained locally, another three can be geo-replicated
- Backups taken every 12 hours and stored for 14 days
- Data encrypted on the physical disks, in transit between Microsoft data centers, and published on https

Search and Seizure

On Premise

- Illegal employee activity could result in a warrant for the seizure of servers
- Computers may be physically seized
- With a co-operative business law enforcement will typically take the data from the computers in place
 - Depends on the quantity and severity

Microsoft Cloud

- Government does not have physical access to the disks
- Microsoft resists direct demands and defers government requests to the customer
- Data access governed by law where it rests

Canadian Data Centres



- Toronto and Quebec City data centres announced
- Azure in early CY16
- Office 365 and Dynamics CRM to follow
- <http://reimagine.microsoft.ca/en-ca>

Onboarding

Onboarding

- Determine which workloads to start with
- Trial or POC
- Configure the authentication
 - DirSync
 - AD FS for single sign-on
- Architecture and migration planning
- Change management, communications, and training is key

Upcoming Sessions

- Office 365 Information Architecture and Migration
 - June 16, 2015 10:30 AM - 11:30 AM EST
- Office 365 Experience, Branding and Navigation
 - June 24, 2015 1:30 PM - 2:30 PM EST
- www.envisionit.com/Services/Events

QUESTIONS and Next steps

THANK YOU!